



Bossley Park High School

Mobile Phones at School

To ensure the safety of students is prioritised and that educational outcomes for students are maximized, through the appropriate use of technology, student mobile phones are not to be used at school. This procedure has been developed by Bossley Park High School in consultation with the Community Support Group (CSG).

Mobile phones and earphones/airpods are not to be used on school premises without the permission and direct supervision of teaching staff.

Every student at BPHS will be assigned a personal Yondr Pouch. While the Yondr pouch is considered school property, it is each student's responsibility to bring their pouch with them to school every day and to keep it in good working condition.

DAILY PROCESS

As students **arrive at school**, they will:

- 1) Turn their phone off.
- 2) Place their phone inside their pouch and secure it before entering school grounds.
- 3) Store their pouch in their backpack for the day.

At the end of the day, students will open their pouch, remove their phone, and put their pouch in their backpack. Students must bring their pouch to school with them **each day**.

*Students arriving late or leaving early will pouch/unpouch their phones in the front office under the supervision of office staff.

Pouch Damage / Lost Pouch / Using Phone During School

- If a student damages their pouch they will be expected to pay a replacement fee of \$20 to replace the pouch.

Examples of damage:



- › Deep scratches on the globe and on the green ring around it
- › Intentional pen marks on the inside of the Pouch
- › Bent pins
- › Pin and button not fully recessing, due to pin damage

Forgotten Pouch

If a student forgets their Pouch, **their phone will be collected and secured by their Deputy Principal.** The phone will then be returned to the student at the end of the school day. If a student consistently forgets their pouch, it could be considered lost.

Parents and carers who need to contact their child during school time can ring the school's front office on 9823 1033. If students need to ring home, they are to seek assistance by speaking with their Deputy Principal or front office staff.

This procedure applies to all students at BPHS.

Mobile phone usage in classrooms generates substantial barriers to student engagement and learning. Their use within the playground has also generated issues affecting the safety of students such as bullying and the distribution of inappropriate content, including video.

Students who fail to comply with the school's procedure within school grounds will be sent to their Deputy Principal to hand in their mobile phones or earphones/airpods. The Deputy Principal will keep the phone in a secure location and record the student's name and the date. The mobile phone or earphones/airpods will be returned to the student at the end of the school day. Persistent inappropriate use of mobile phones will be managed through the school's welfare and discipline policy.

Digital devices are everyone's responsibility



Schools

- promote safe use for learning
- develop a procedure for use
- be clear about the rules
- manage exceptions locally to support the wellbeing of students
- be clear about requirements (such as BYOD)

Students

- use devices responsibly and safely
- treat devices with care
- tell someone if something makes me feel uncomfortable
- **treat** people online with the same respect as in person



Parents

- model appropriate use
- support the school policy and work in partnership with the school
- be responsible for student device use at home



Department

- provides support materials and professional learning
- communicates advice regarding student use
- supports a safe, secure online experience
- provides digital infrastructure and equipment

Everyone

- report inappropriate behaviour
- model good behaviour around use
- be respectful online
- follow the agreed policy, procedures

